

**Board of Fire Commissioners
District 2, Howell Township Fire Company No. 1
Adelphia, NJ 07710**

October 4, 2010

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Harry Carter, at 8:00 PM.

A Roll call was taken showing George Patten, Frank Biddle, III, Harry Carter, Thomas Ward, and Doug Howlett present. Also in attendance was Joseph Youssouf, Board Attorney. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by George Patten and seconded by Tom Ward; to approve the minutes of the last meeting held on September 13, 2010, motion carried.

The following Vouchers have been submitted for payment.

| VOUCHER | LINE # | VENDOR | AMOUNT |
|----------------|---------------|---------------------------------|---------------|
| 2978 | A11-2 | Postmaster of Adelphia | 220.00 |
| 2979 | A12-2 | VFIS | 4,510.60 |
| 2980 | A12-3 | Edwards Tire Company, Inc. | 29.95 |
| 2981 | A12-3 | G & L Lawn Service, Inc. | 1,270.00 |
| 2982 | A12-3 | M & W Communications, Inc. | 1,273.00 |
| 2983 | A12-3 | Pine Belt | 340.24 |
| 2984 | A12-3 | TASC Fire Apparatus, Inc. | 162.58 |
| 2985 | A12-3 | TEAM Life, Inc. | 179.00 |
| 2986 | A12-6 | Pedroni Fuel Co. | 535.55 |
| 2987 | A12-7 | Justin Banasz | 150.00 |
| 2988 | A12-7 | William Patelis | 150.00 |
| 2989 | A12-7 | Gregory Player | 150.00 |
| 2990 | A12-8 | JCP&L | 2,015.02 |
| 2991 | A12-8 | N. J. Natural Gas | 114.01 |
| 2992 | A12-8 | N. J. American Water | 182.87 |
| 2993 | A12-8 | Verizon | 285.74 |
| 2994 | A12-8 | Verizon Communications | 67.97 |
| 2995 | A12-8 | Verizon Wireless | 552.57 |
| 2996 | A12-9 | N. J. American Water | 10,885.94 |
| 2997 | A12-10 | Complete Security Systems, Inc. | 105.00 |
| 2998 | A12-10 | Continental Fire & Safety, Inc. | 1,650.00 |

| | | | |
|------------|--------|---------------------------------------|-------------|
| 2999 | A12-10 | Freehold Cartage, Inc. | 118.90 |
| 3000 | A12-10 | Sakoutis Brothers Disposal | 75.00 |
| 3001 | A12-13 | Fire Fighters Equipment Company, Inc. | 11,845.44 |
| 3002 | A12-13 | Stan Engraving | 156.70 |
| Electronic | A9-1 | Payroll by Paychex (for 09-30-10) | 2,920.50 |
| Electronic | A9-1 | Tax Pay by Paychex (for 09-30-10) | 569.55 |
| Electronic | A9-1 | Paychex fees (deducted 10-16-10) | 102.08 |
| Electronic | A9-1 | September 2010 N. J. Pension Payment | 159.30 |
| | | Total | \$40,777.51 |

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Tom Ward, and a roll call vote was taken.

| | |
|------------------|-----|
| Harry Carter | yes |
| George Patten | yes |
| Frank Biddle III | yes |
| Thomas Ward | yes |
| Doug Howlett | yes |

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received a communication from George Marcouiller, formerly from BurMarc, stating that he has started a new company. The new company is Marcouiller Construction Services, LLC. We received payment #3 from the Township of Howell, for the 2010 Fire Taxes. The check, in the amount of \$350,000.00, was received and deposited on October 1, 2010. We received a service report from Continental Fire and Safety, Inc. for the service completed on our Air Compressor. This work was completed on September 30, 2010.

Legal

Joe read the resolution, dated July 5, 2010, which awarded a contract to Halecon, Inc. Joe also updated the Board on the Ramos vs. The Adelpia Fire Company. A ruling, which was made today, does not dismiss the case against The Adelpia Fire Company as of yet. Joe will keep us informed on what happens next. Joe also said that the 2011 election will still be held on the 3rd Saturday in February.

Chief's Report

Chief Jason Howlett gave his incident report for the month of September, 2010. The Chief asked the Board to declare 11 old air pac frames as surplus, so that we they can dispose of them. A resolution was offered by Tom Ward and seconded by Harry Carter, declaring the 11 old air pac frames as surplus. A roll call vote was taken.

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|------------------|-----|
| Harry Carter | yes |
| George Patten | yes |
| Frank Biddle III | yes |
| Thomas Ward | yes |
| Doug Howlett | yes |

The Chief also stated that Continental Fire and Safety removed the Air Booster from 19-2-85 when they were here to service the Air Compressor.

Committees

Frank gave a report on the Executive Board meeting, which was held on September 23, 2010. Frank said that the Executive Board did go into Executive Session to discuss matters relating to the Administrative Employees Agreement. Frank said that the Agreement passed by a 4 to 1 vote.

Frank gave a report on the trucks.

- 1) Jason's car had a bad O'2 sensor replaced at Pine Belt.
- 2) Bob's car had a flat repaired at Edwards Tire.
- 3) 19-2-76 was dropped off at First Priority for bodywork.

Frank said that he signed a change order for the New Fire Engine totaling \$5,375.63. This change order was needed mainly because of the change of the mirrors on the truck.

Old Business

George said that BurMarc is looking for the final payment. A meeting has been set up with Jack Purvis and the Heating Contractor, for October 7, 2010. No decision will be made until after that meeting. We still have questions on the snow guards on the roof and problems with the heat. BurMarc was giving us a \$500.00 credit for the chipped stone on the column in the rear of the Firehouse.

New Business

George said the State Department of Labor would be contacting us shortly in order to conduct an inspection of our boiler.

Frank said that he might need to update Windows Office in the computer. Frank said that he was having trouble opening an e-mail so he could read and print it. A resolution was offered by Harry Carter and seconded by George Patten, allowing Frank to update his computer with any software he needs. A roll call vote was taken.

| | |
|------------------|-----|
| Harry Carter | yes |
| George Patten | yes |
| Frank Biddle III | yes |
| Thomas Ward | yes |
| Doug Howlett | yes |

George said that he is still looking for the ledger that he needs, but is not having any luck.

With no further business to come before the Board, the meeting was adjourned at 9:13 PM.